



How to Become a TCH Volunteer

1. Complete an online or paper *Volunteer Application*.
2. Schedule a 20-minute phone interview with [Christy Page](#), Development Coordinator.
3. Sign and return The Children's Home *Confidentiality Agreement*. (This form is available on [our volunteer webpage](#).)
4. Complete but do not sign the *Criminal Justice Information Systems – CJIS Livescan Fingerprinting Imaging Service* form. (This form is available on [our volunteer webpage](#).)
5. Take the *Criminal Justice Information Systems – CJIS Livescan Fingerprinting Imaging Service* form to 6776 Reisterstown Road, Baltimore, MD 21216, along with government identification and \$49.95. Payments can be made by personal/cashier's check, Visa, MasterCard, or debit card. No money orders are accepted. The hours of operation are Monday-Friday, 8:30a-5:00p.
6. Whew! Your paperwork is almost complete! Take a break and pat yourself on the back!
7. Complete the *State of Maryland-Child Protective Services Program Consent for Release of Information CPS Background/Adam Walsh Background Clearance Request*. The information must be typed/printed. Download and fill-in your information in Part III from [our volunteer webpage](#). Then save and email the form to [Sharon Moore](#). Set up a time for you to come by and have the form notarized by Sharon; the cost for notarizing the document is \$2. You will need your photo ID.
8. While you are getting your document notarized, stop by the TCH Health Suite to get a Tuberculosis Test, and provide a copy of your photo ID and social security number. You will need to return in 48 hours to have the results read.
9. Once your background checks are completed, Christy will contact you and arrange for your Volunteer Tour & Orientation, as well as connect you with your site supervisor.
10. Have fun, connect with kids and **be a GAME CHANGER!**

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