

# 2017 Vendor Registration Form

5K Community Walk for Children & Families

Saturday, May 6, 9am to 12 noon

Company / Business Name \_\_\_\_\_

Contact person name & title \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Business Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

Good or Services to be offered \_\_\_\_\_

\_\_\_\_\_

Number of Vendor Spaces Needed \_\_\_\_\_ x \$50 = Total Ammount Due \$ \_\_\_\_\_

*(Each space is provided with one 6' table and two chairs)*

Special requests \_\_\_\_\_

\_\_\_\_\_

*(Be sure to read the Rules and Regulations and fill-in the signature line on the opposite side)*

**The Children's Home / 205 Bloomsbury Avenue / Catonsville, Maryland 21228  
410-744-7310 / [www.thechildrenshome.net](http://www.thechildrenshome.net)**



# Vendor Rules and Regulations

## Space Rental

The rental fee for a single space (12 x 12 foot) is \$50, payable in advance. Booth space, tables, and chairs are issued based on order of contract completion (both registration and payment). It is the vendor's responsibility to provide display accessories for their booth. Installation, operation, and removal of vendor's booth space is the responsibility of the vendor. Vendors have access to their booth space Saturday, May 6<sup>th</sup>, at 8:00am. Vendor displays should be removed from the campus by 1:30pm

## Exclusion Clause

Rental/vendor fee does not include storage space outside of the assigned 12 x 12 foot booth space, free or discounted food and/or drinks from the festival, or any other benefit not explicitly stated in this contract. This clause is not intended to be a complete list of exclusions. Other exclusions may apply.

## Use of Exhibit Space

No vendor shall reassign, sublet or share the whole or any part of the space assigned, without the permission of the event chairperson. Exhibits and displays may not project beyond the space allotted nor interfere with foot traffic to other exhibits or walkways. The festival chairperson reserves the right to restrict exhibits which may detract from the general environment of the festival, at the chairperson's discretion. This reservation includes, but is not limited to, persons, things, printed matter, or any other item that might be considered objectionable or controversial to the event of The Children's Home. The vendor assumes responsibility for any damage to the Home's property in the vendor's effective exhibit space. Vendors are expected to maintain a clean and orderly space at all event times.

## "Hold Harmless" Clause

The vendor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury or damage to displays, equipment, and other property or persons brought upon the grounds of the Home, from any cause. The vendor shall indemnify and hold harmless the The Children's Home, Inc. and its respective agents, parishioners, volunteers, workers, employees, and guests from any and all such losses, damages, and claims.

## Insurance

The vendor understands that the The Children's Home, Inc. does not maintain insurance covering the vendor's property or general liability and that it is the sole responsibility of the vendor to obtain such insurance if desired.

## Amendments

The Children's Home, Inc. shall have full power in the interpretation and enforcement of all Rules and Regulations contained herein, and the power to make such amendments thereto and to further Rules and Regulations as necessary for the proper conduct of the event.

**As an official representative of the vendor (company / business), I agree to the Rules and Regulations of the 5K Community Walk for Children & Families:**

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Signature

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Printed Name

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Date